



Club Health and Safety Responsibilities.

What we need to do

- H@S a topic of discussion at Board level
- Identify situations that could cause people harm
- Control and record all hazards and risks
- Identify ways to eliminate risk or minimise it
- Talk to players and officials about risk and control
- Encourage everyone to report all injuries and new risks
- Keep records of this
- Look for ways to improve and manage risks

Vision, Strategy and Policy

- The Board has documented a vision and strategy for all aspects of H@S at our club.
- The Board has produced a policy defining its commitment to H@S outlining what we are responsible for.

Objectives

- H@S objectives documented with members input with completion of objectives outlined.

Responsibilities

- Responsibilities recorded.
- Legal; moral and ethical responsibilities considered to those in club's care.
- All levels of club ongoing communication about H@S responsibilities.
- Training; Tools available; what information needs to be reported and who to.

Identify Hazards and Risks

- Hazards and risks identified and assessed for significance.
- A documented process exists to review risks.
- Risk Register is current and reviewed periodically.

Employees and Volunteers induction and task instruction

- All receive documented induction tailored to their needs.
- All given detailed task instruction to ensure tasks are completed safely.

Emergency Plans and First Aid

- Plans developed for all credible emergencies.
- Emergency plans tested and evaluated.
- First Aid Kit fully stocked and available to workers.
- Trained first aiders can be readily accessed.
- Medical conditions understood at start of employment and managed.

Management of Incidents (Accidents and near misses)

- All workers/volunteers understand What-When-How to report.
- Incident reports need to be reviewed.

Management of Injuries

- A register of injuries is kept and accessible.
- Injuries are investigated; outcome preventative measures put in place.

Cricket Safety (Training and Playing)

- Encourage our members and supporters to wear sun hats and UV protection.
- Encourage our members and supporters to hydrate and use shaded area where possible.
- Long sleeve and trousers encouraged for players.
- Coaches/Care givers encourage suitable warmups and warm downs for team members.
- First aid equipment to be made available at all training sessions.
- Care givers and team captains to ensure that players have access to first aid on game day.
- All players to ensure that they adopt NZC helmet policy (mandatory under 19 and strongly recommended over 19 (male and female) and that all other safety equipment is suitable.
- Risks have been identified and controlled before training/playing commences.
- Risks have been communicated to members before training/playing commences.
- Safety signs are in place in the nets.
- Bowling machine safety accessories to be always used.
- Actions taken to reduce risk are monitored.
- Debriefing occurs if warranted.

Operational Risks

- Maintenance of debris from exits/entrances/stairways.
- Good lighting; in and around club and carpark.
- Power outlets suitably located to avoid trip risk.
- Electrical equipment has a current electrical tag.
- Electrical equipment stored when not required.
- Training net ongoing maintenance programmed.
- Members be made aware of risks around training net usage.
- Matting at entrance to clubrooms
- Sufficient H@S information about the clubrooms.